



ALANDA FOUNDATIONS POLYTECHNIC

❖ AICTE APPROVED ❖ GOVT. OF KARNATAKA RECOGNIZED ❖ DTE AFFILIATED

Grievance Redressal Committee (2015)

GRIEVANCE REDRESSAL CELL (Estd. In the academic Year 2015)

It is good to air a grievance rather than to keep it bottled up. Protection of human rights is essential for all round development of an individual's personality. To realize the primary needs of the students and staff and secure civil liberties for everybody, a Grievance Redressal Cell has been constituted. The cell is indented to find solutions for problems like Sexual harassment – any kind of physical or mental harassment, Complaints regarding class room teaching – Class room management, completion of syllabus, teaching methods etc, If and when they arise. The Grievance Redressal Cell convenes meetings periodically and takes steps to redress the grievance.

OBJECTIVES:

The objective of the Grievance Redressal Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the Institute. The objectives of the Grievance Redressal Cell are:

1. To develop an organisational framework to resolve Grievances of Students and other stakeholders
2. To provide the Students access to immediate, hassle free recourse to have their Grievances redressed
3. To enlighten the Students on their duties and responsibilities to access benefits due under the policies
4. To establish structured interactions with Students to elicit information on their expectations
5. To identify systemic flaws in the design and administration of various general insurance products and to seek solutions thereon, and
6. To institute a monitoring mechanism to oversee the functioning of the Grievance Redressal Policy

RESPONSIBILITY FOR REDRESSAL:

1. The final responsibility for Grievance Redressal rests with the Principal of the College.
2. The College expects that Grievance Redressal be time bound and result oriented. Every Grievance is expected to be resolved within a maximum period of fifteen working days.
3. The Grievance Redressal Cell of the college shall monitor status and progress of Grievance Redressal and shall furnish quarterly report on Grievance Redressal position to the Principal.

PURPOSE

The Grievance Redressal cell of the college functions with the following purposes

- To ensure a democratic environment in the campus,
- To acquaint all the teacher-trainees about their rights and duties,
- To solve the various personal and educational related grievances of the teacher-trainees,
- To make the institution student friendly, and
- To ensure the qualitative as well as quantitative development of the institution through the grievance and Redressal cell.

FUNCTIONS :

1. To make all necessary arrangements for receiving representations/ complaints/ grievances from students relating to general administration, examination and evaluation and any other problems relating to the functioning of a student in the college.
2. To examine the grievances
3. To make necessary recommendations to the Principal
4. To hand over the grievances relating to examination and evaluation to the Registrar (Evaluation) To do all such things as may be assigned by the principal.

POWERS :

In case of any grievance the members of the cell are empowered to sort out the problems at their level through discussion with students.

- In case the members fail to find out any solution then the matter is referred to the principal for final comment on the matter.

- Considering the nature and depth of the grievances due inquiry is made by the members of the cell and through personal discussion the matter is solved. If anybody is found to be guilty for any kind of nuisance he or she is given punishment with due consideration with the principal. The nature of punishment includes verbal as well as written warning, information to the parents, financial punishment, information to the police (if situation arises for so) and expelling from the college as per the rule of the university.

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Ref.No.: SVS/NFP/AO/2018-19/1659/B

Principal Office
Nalanda foundations Polytechnic,
Hubli-23

To,

Vinayak Dhongadi,
AMSA Embedded Solution,
Baligar building, Unkal Stop,
Shirurpark road, Vidyanagara,
Hubballi-580 031.

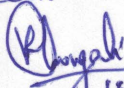
Subject: Appointment Letter.

Sir,

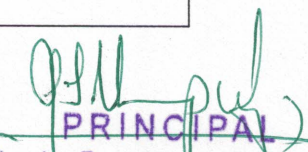
This is with reference to the above cited subject, I am pleased to inform you that you have appointed as Nalanda Foundations Polytechnic of Student Grievance Redressal Cell OMBUDSMAN. You are requested to resume the post on 31/10/2018, further members of the committee.

Grievance Redressal Committee

Committee type	Name of the Committee Member	Profession
Chairman	Sri. I.S.Hiremath	Lecturer
OMBUDSMAN	Sri. Vinayak Dhongadi	Industrialist
Grievance Redressal	Smt. Shantala B N	HOD
Grievance Redressal	Sri. Tushar Prabhakar	Lecturer

Received

 19/11/20,

Thanking you


PRINCIPAL
 Nalanda Foundations Polytechnic
 Vidyanagara HUBLI-580 023

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Ref.No.: SVS/NFP/AO/2018-19/1659/A

Principal Office
Nalanda foundations Polytechnic,
Hubli-23

To,

Shri. I.S.Hiremath
HIG-98, K.H.B. Colony,
Kurtakoti Road,
Hulkoti-582205

Subject: Appointment Letter.

Sir,

This is with reference to the above cited subject, I am pleased to inform you that you have appointed as Nalanda Foundations Polytechnic of Student Grievance Redressal Cell Chairman. You are requested to resume the post on 31/10/2018, further members of the committee.

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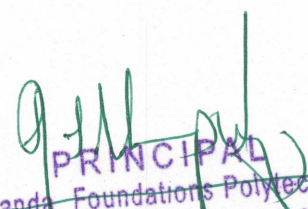
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[Signature]

Thanking you

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